

Christian Alliance S W Chan Memorial College
Tender for Technical Support Services

1. You are invited to tender for the supply and / or undertaking services of all the items described in the enclosed tender forms.
2. *Your sealed tender, in duplicate, should be clearly marked on the outside envelope: "Tender for Technical Support Services". The envelope should be addressed to Christian Alliance S W Chan Memorial College and should arrive not later than noon on 23rd June 2023 by courier.* Late tender will not be accepted. Your tender will remain open for 90 days from the above closing date, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days.
3. Please note that unless Part II and Part III of the tender form are completed, the tender will not be considered. You are also reminded that you should not identify yourself on the sealed tender envelope otherwise the tender will not be considered.
4. It is an offence under the Prevention of Bribery Ordinance that, without lawful authority or reasonable excuse, school staff accepts advantages from suppliers and contractors or the suppliers and contractors offer advantages to school staff in connection with school procurement. Schools must not permit their staff to receive advantages (including payment of commission) from suppliers and contractors. They should also inform all suppliers and contractors in writing that the offer of such advantages to school staff in connection with their official duties is illegal.
5. If you are unable or do not wish to quote/tender, it would be appreciated if you return this letter and the tender form with reason to the above address at your earliest convenience.
6. In case a black rainstorm warning signal or typhoon signal No. 8 or above is valid for any duration between 9:00 a.m. and 12:00 noon, the tender closing time will be extended to 12:00 noon on the next weekday (i.e. except Saturday, Sunday and public holiday).
7. If you have any enquiries, please do not hesitate to contact Mr. Sam Ng at 2670 9229.